



GRANT SPEARS

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OBJECTIVE Internship at JP Morgan Chase

PROFESSIONAL PROFILE

- Leadership-oriented college student with strong work ethic and moral compass.
- Creative problem-solver who excels at conflict resolution, as well as creating positive solutions, identifying efficient methods to correct situations, and following through to implementation.
- Exceptional interpersonal communicator who collaborates effectively with individuals at all levels – from students to deans, functions as a liaison among groups, builds and leads teams without being overbearing, and fosters cooperation among diverse individuals and organizations.
- Disciplined and highly organized self-starter who coordinates, manages, and juggles multiple committees, numerous daily meetings, judicial-board and campus ambassador functions, as well as a demanding school load.
- Motivated, mature, discreet achiever who takes the initiative and attacks issues with originality.
- Committed competitor who has demonstrated drive toward excellence through achievement of three-time election to class-president position and third-degree black belt in Taekwondo.
- Computer-proficient performer with skills covering operating systems including Windows and Mac OS, as well as software applications and programming languages, including C++, Java, HTML, Excel, PowerPoint, Minitab, Access, Word, and Outlook; A+ certified.

EDUCATION

- Bachelor of Arts in Social Thought and Analysis, University of Southern Maine, Portland, ME, expected May 2009
- Certified Emergency Medical Technician, Topsham Community College, Topsham, ME, June to Aug. 2006

HIGHLIGHTS OF PROFESSIONAL SKILLS AND ACCOMPLISHMENTS

Leadership

- Elected president of college class of 1,300 students for three consecutive years.
- Function as ambassador for university when alumni, politicians, and dignitaries – from Bryant Gumbel to John Kerry – visit campus; attend dinners in their honor, develop questions to ask them during breakout sessions, and represent student body at large campus events.
- Organize all activities for junior class.
- Lead individual class council meetings.
- Develop and implement class programs and spearhead efforts to raise funds for nonprofit organizations; generate funds for events and promote alcohol-abuse awareness campus-wide.
- Serve as key member on judicial board that reviews cases of students who have violated university regulations.
- Participate as member of finance and treasury committees to allocate funds for university activities.
- Oversee disbursement of funds and budget for class operations.
- Established and achieved objectives to build class unity, spirit, morale, and student participation in events.
- Teach beginning through advanced students in techniques, weapons, and forms of Taekwondo, at House of Taekwondo martial arts studio.
- Mentor and coach at-risk junior-high students weekly in math and English and help them improve their grades.

Interpersonal and Creative Communication ~ Teamwork

- As class president for three years, developed strong relationships among university administration, faculty, and students where none existed previously.
- Created newsletter and student Web site for activities.
- Participate in joint class council to develop and implement school programs.
- Collaborate with council members to initiate programs and establish mentoring efforts for at-risk children.
- Developed strong team of council members and team within campus-wide student government to enhance accomplishments through cohesive teamwork.
- Strengthen university by serving as liaison among students and deans, resulting in improved communication and optimal programs reflecting joint efforts.
- Speak at campus events to introduce school to up to 300 prospective students and parents, as well as in small groups at daily meetings and in large school-wide events.
- Recruited students for mentoring program and for student-government involvement.
- Serve as volunteer self-defense instructor for campus women.
- Sold Cutco household knives and provided customer service.
- Played key role in training new Cutco employees.

Competitive Drive

- Began training in Taekwondo at age 5; have trained two to three times weekly for 16 years and currently hold status as third-degree black belt and instructor.

Analytical ~ Problem-solving

- Developed campus alcohol policies in response to significant campus alcohol-abuse problem; created educational programs and alcohol-free events; collaborated with administration to establish legislation to enforce new alcohol regulations and rules.
- Serve as a peer counselor who mentors students with personal and academic problems and helps them develop strategies to improve their situation.
- Utilize Certified Emergency Medical Technician expertise to answer questions about simple injuries.

EXPERIENCE HISTORY

- President of College Class, University of Southern Maine, Portland, ME, 2006 to Present
- Mentor, University of Southern Maine, Portland, ME, 2005 to Present
- 3rd-Degree Instructor, House of Taekwondo, Topsham, ME, Summers 2003 to Present
- Field Manager, Cutco, Topsham, ME, 2005

AFFILIATIONS

- Member, Sigma Phi Epsilon
- President, Junior Class
- President, Sophomore Class
- President, Freshman Class
- Member, University Judicial Board
- Member, Joint Task Force for Alcohol Policies on Campus
- Member, Joint Class Council
- Ambassador, University of Southern Maine
- Member, Financial Committee and Treasury Committee, University of Southern Maine Student Union